

People

A person entity is required to sign-in and use the DrawBridge web portal.

Additionally, Person records are associated with Companies, and, optionally, Accountability Policies.

View the Active People list by clicking **Accounts**, then **People** in the left menu bar. Click the Name of a Person in the list to view the Record for that person.

Person Record View

A Person record contains the following parameters:

Parameter	About
Name	Display Name
Email	Email address
Mobile	(Optional) Mobile phone number
Canonical ID	The global unique identifier
Last Active	Timestamp of last sign-in activity; see Sessions informational tab, below

Person Record header buttons:

- **Add** a new Person record with the blue + Create Person button
- **Edit** this Person record with the green pencil Update Person button
- **Delete** this Person record with the red trashcan Delete Person button
- **Impersonate User** (take on the identity and permissions of this user in the DrawBridge; used for troubleshooting)
- **Merge Person records** with the blue picture-frame "Merge other Person records into this one" button
- Hamburger menu:
 - **Set Console Password:** set a DrawBridge Console password for this Person
 - **Create Tabula account:** see **Additional Services: Tabula** for more information
 - **Add Group Membership:** add this Remote Device User to a Console Permission Group (see Informational Tabs: Permissions, below)
 - **View Realtime Log Lines:** jump to the Realtime Log Viewer, with the data view limited to this device
 - **Today's Log Lines:** jump to the the *Reports* module with the device pre-selected in data views

- **Record Activity Stream:** view the changelog for this Device record
- **Bookmark** this record with the ribbon Bookmark button
- Sync Menu (chain-link icon)
 - **Sync Mode** (default is `2 Way - Push / Pull from Server`); click record sync information
 - **Push to Sync Publisher:** initiate a record update push from this DrawBridge to the Sync Server
 - **Pull from Sync Publisher:** initiate a record update pull to this DrawBridge from the Sync Server
 - **Mark to Resync:** flag this record in the background to be included in the next sync run

Informational Tabs

Data associated with this Person:

- **Bookmarks:** List view of any console shortcuts
 - Add a bookmark by clicking the Ribbon button on any record in the Console
 - Delete a bookmark with the red trashcan Delete button on the relevant Bookmark line here
- **Companies:** List view of any associated Company relationships
 - Add a Company relationship with the `Add Company Staff Relationship` button
 - Edit a Company relationship with the green pencil Update button on the relevant line
 - Delete a Company relationship with the red trashcan Delete button on the relevant line
 - View Company Relationship history log with the blue Record Activity Stream button on the relevant line
- **Policies:** List view of any associated Accountability Policy relationships
 - Add an Accountability Policy relationship with the `Add Accountability Policy Relationship` button
 - Edit an Accountability Policy relationship with the green pencil Update button on the relevant line
 - Delete an Accountability Policy relationship with the red trashcan Delete button on the relevant line
 - View an Accountability Policy relationship history log with the blue Record Activity Stream button on the relevant line
- **Devices:** List view of any associated Devices
 - Add a Remote Device relationship with the `Add Remote Device` button
 - Edit a Remote Device relationship with the green pencil Update button on the relevant line
 - Delete a Remote Device relationship with the red trashcan Delete button on the relevant line
 - View a Remote Device relationship history log with the blue Record Activity Stream button on the relevant line
- **Permissions:** List view of any associated Permission Groups and Proxy User Groups

- Add a Permission Group membership relationship with the `Add Permission` button
- Add a Proxy User Group membership relationship with the `Add to Proxy Users Group` button
- Edit a Group relationship with the green pencil Update button on the relevant line
- Delete a Group relationship with the red trashcan Delete button on the relevant line
- View a Group relationship history log with the blue Record Activity Stream button on the relevant line
- **Sessions:** List view of all active/signed-in Console sessions this User has on this DrawBridge. Fields:
 - Last Updated: timestamp of last activity
 - IP: IP Address of last activity
 - Client: the User-Agent reported by the last activity

Unrelated People

Unrelated People are People records that have no Company or Accountability Policy relationship assigned. This list should generally be empty.

Inactive Relationships

This is a list of `Person - Company` or `Person - Accountability Policy` Relationships that have been set to `Inactive`. This list should generally be empty.

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